



Association of Independent Corrugated Converters 2010 OPERATION SAFE SHOP COMPETITION

AICC presents its **9th Operation Safe Shop Competition**, the biennial recognition of outstanding performance in box plant safety. Your participation in **AICC's Safe Shop Competition** will generate greater awareness, enthusiasm and pride for the safety accomplishments you and your employees have worked for. It will allow you to showcase your efforts, recognize those in your company who have been responsible for your good safety record, and will also allow other independents from around the country to learn what they can do to improve their own safety records.

AICC's Annual Award is not just a compilation of man-hours and recordable injuries and illnesses, but a company-wide examination of such things as:

- **the company's overall safety policy**
- **owner commitment**
- **a company's safety practices and training procedures**
- **safety awareness methods and incentives**
- **maintenance programs and housekeeping, and other key elements of box plant safety.**

AWARD CATEGORIES: Corrugator Plants, Sheet Feeders, and Sheet Plants

Four First-Place winners will be chosen from among AICC member ranks: **one AICC corrugator plant member, one sheet supplier member, and two sheet plant members** (one for plants with *35 or more employees* and one for those with *34 or fewer*). AICC's Operation Safe Shop first-place winners receive a banner which recognizes your Safe Shop and Second- and Third-Place winners are awarded plaques.

If you've developed a top-notch safety program that works for you - and you have an outstanding safety record to back it up - enter AICC's Safe Shop competition. Get the recognition you deserve - and share your accomplishments with your peers!

AICC 2010 Operation Safe Shop Award
To be presented at AICC's 2010 Spring Meeting
April 14-16, Hotel Del Coronado, San Diego, Calif.

2010 AICC OPERATION SAFE SHOP COMPETITION

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Please complete the following information for entry in AICC's 2010 Safe Shop Award Competition. Complete the essay questions in the space provided, or attach a separate sheet. **IMPORTANT: ENTRY DEADLINE FRIDAY, MARCH 5, 2010. Return entries to AICC headquarters.**

Please Check: Corrugator Plant Sheet Supplier

Sheet Plant *35 or more total employees* Sheet Plant *34 or fewer employees*

Company: _____

Address: _____

City: _____ State/Prov. _____ ZIP/Postal Code: _____

Contact: _____ Title: _____

Phone: _____ Fax: _____ Email: _____

1. Number of Production Employees: _____ 2. In How Many Locations? _____

3. Number of Shifts Normally Run: _____

4. Total Annual Production Hours Worked: _____

5. Number of recordable cases¹ (if any: to date in 2010 _____ 2009: _____ 2008: _____

6. Number of lost workday cases² (if any): to date in 2010 _____ 2009: _____ 2008: _____

7. What was your Experience Mod.³ in *current* year? _____ In *previous* year? _____

¹ A recordable case is an incident involving a fatality, loss of consciousness, restriction of work or motion, transfer to light-duty work, medical treatment other than first aid, or other non-injury incident as recorded in the OSHA 300 Log, or in Canada, reported to the Workers' Compensation Board.

² Any recordable case resulting in days away from work.

³ For your Experience Modifier ratio, please contact your Worker's Compensation Insurer.

Please describe briefly your company's safety program. (Development, administration and training. Attach additional page, if necessary.)

AICC's Safety Committee and Judges will judge each entry based on a point system in three areas:

1) Management Commitment; 2) Employee Involvement and 3) Training Communication. *For example, if your company has a Safety Committee, one point will be issued; if you have a Safety Manual, one point will be issued, etc.*

I MANAGEMENT COMMITMENT

Please check below which of the following apply to your company:

- Safety Committee
- Regular Safety Meetings of the Safety Committee (with minutes kept of meeting)
Number held in 2009? ____
- Regular Safety Inspections by the Safety Committee (with report issued).
Number held in 2009? ____
- OSHA Voluntary Inspection Program or equivalent in Canada/State
- Early Return to Work Program
- Lockout-Tagout Training
- Material Safety Data Sheet (MSDS) Training or applicable in Canada
- Annual participation in FBA/AICC Corrugated Industry Survey
- Other (describe): _____

Have you received an award from industry associations such as FBA/AICC for outstanding safety performance within the last year? Yes No

B. How many safety-related activities (safety meetings, inspections or accident investigations) are attended by: *If someone performs more than one task, please indicate.*

___ The Owner

___ Hourly Production Personnel

___ General Manager

___ Production Manager

___ Safety Director

___ Controller/H.R. Manager

Comments:

II EMPLOYEE INVOLVEMENT

A. How many of your company's safety policies/procedures have been developed with significant employee input? _____

Please Describe: _____

B. How many documented, plant-wide inspections were performed by company supervisory personnel in 2009? _____

C. How many documented, department-specific inspections performed by non-supervisory personnel in 2009? _____

D. Employee safety incentive program? Yes No

Please Describe: _____

III. TRAINING COMMUNICATION

Written Safety Manual Video Training? Is training bilingual?

Employee Safety Training. Please describe content and method.

Do you use AICC Safety First DVDs or other training aides? Yes No

IV Do you track your Workers' Compensation cost per production hour?
(Net Workers' Compensation premium/production hour \$ _____/_____)

V What safety programs and activities should AICC's Safety Committee pursue?

VI. Please describe any other unique safety incentive programs or plant safety innovation not covered above. (Please attach additional page if necessary.)

VII. Application Fee: A \$150 (USD) application fee must be submitted with each entry.

Payment Method:

Credit card Visa M/C AMEX Amount to be charged: \$ _____

Credit Card No. Exp. Date.....

Name on CardSignature.....

Check enclosed (payable to AICC) \$.....
(AICC cannot accept entries without full payment.)

Important: Please Read and Sign Below
Entry Deadline: Friday, March 5, 2010

We are happy to enter our plant safety program in the spirit of sharing new safety ideas with the AICC membership. We understand that our procedures may be publicly described and published and we hereby give permission to do so without restriction.

Signature/Date

Return to:
AICC/OSS Competition, Post Office Box 25708, Alexandria, VA 22313
Phone (877) 836-2422, Fax (703) 836-2795